



TEXSTAR SUMMER DAY CAMP
Parent Handbook – Summer 2026

5505 132nd Street
Lubbock, Texas 79424
(806) 999-0270
info@texstarlubbock.com



TEXSTAR SUMMER DAY CAMP

Parent Handbook – Summer 2026

1 | Mission Statement

TexStar Summer Day Camp provides a safe, high-energy, structured environment where children ages 5–12 can grow, build confidence, stay active, and create unforgettable summer memories.

We are committed to:

- Safety first
- Positive instruction
- Character development
- Fun with structure

TexStar does not discriminate on the basis of gender, race, religion, national origin, or disability.

2 | Licensing Information

TexStar Summer Day Camp is applying for a Licensed Day Youth Camp permit through DSHS for Summer 2026.

TexStar is preparing to operate in accordance with all Youth Camp Minimum Standards set forth by DSHS upon approval.

A copy of applicable standards is available upon request.

3 | Camp Hours & Ages

Ages: 5–12

Hours: 7:45 AM – 5:45 PM

Days: Monday–Friday

Season: Summer 2026

TexStar Summer Day Camp operates as a seasonal youth camp and is not a childcare center.

4 | Enrollment Requirements

Before a camper may attend, the following must be on file (all forms are included in the online enrollment packet):

- Completed Enrollment Form
- Health History Form
- Immunization Record OR notarized exemption affidavit
- Emergency Contact Information
- Parent Authorization for Medical Treatment
- Medication Authorization Form (if applicable)
- Signed Parent Handbook Acknowledgement

Campers may not attend until all required documentation is received.

5 | Tuition & Payments

Priority Rate

Available when enrolled 7+ days before camp week.

Priority pricing closes automatically one week before each camp week.

Standard Rate (If Space Allows)

Applies to enrollments made within 7 days of the camp week, pending availability.

- A non-refundable \$50 deposit per week is required to reserve your child's spot if tuition is not paid in full at registration.
- The remaining balance will be automatically drafted the Monday one week prior to the scheduled camp week.
- A valid debit or credit card must be kept on file to participate in camp.
- Tuition is non-refundable.
- No make-up days are offered.
- Enrollment is limited, and spots are not held without payment or deposit.
- Failure to maintain a valid card on file or complete payment by the draft date may result in loss of enrollment.
- Sibling discounts may apply.
- Late Pick-Up Fees:
 - \$25 for the first minute + \$1 per additional minute per child.
- Deposits are non-refundable except in the event that state approval is not granted

6 | Arrival & Pick-Up Procedures

Campers must be signed in and out daily by a parent or authorized adult.

Authorized pick-up persons:

- Must be listed in writing.
- Must present government-issued ID.
- TexStar reserves the right to refuse release if identity cannot be verified.

TexStar cannot restrict parental access without a court order.

7 | Camper Supervision Plan

TexStar maintains safe camper-to-staff ratios at all times.

Supervision includes:

- Structured transitions between activities
- Monitored restroom breaks
- Supervised lunch periods
- Continuous staff visibility during all indoor and outdoor activities

Campers are never left unattended.

8 | Health & Safety

Health Supervisor

A designated Health Supervisor is on-site during all operating hours.

The Health Supervisor:

- Is CPR & First Aid certified
- Oversees health documentation
- Supervises medication administration
- Responds to medical emergencies

Illness Policy

Campers must remain home if they exhibit:

- Fever of 100°F or higher
- Vomiting or diarrhea
- Contagious illness
- Uncontrolled cough
- Rash of unknown origin

Campers sent home must remain symptom-free without medication for 24 hours before returning.

TexStar reserves the right to refuse attendance if a camper appears too ill to participate safely.

Incident & Injury Procedures

If a camper is injured:

- First Aid will be administered.
- An Incident Report will be completed.
- Parents will be notified.
- EMS will be contacted when necessary.

Incident reports must be signed at pick-up.

9 | Medication Administration Policy

TexStar may administer medication when:

- Parent Authorization Form is completed
- Medication is in original labeled container
- Medication log is maintained
- Stored securely

Life-saving medications (EpiPens, inhalers) must be clearly labeled and accessible.

All medication administration is supervised by the Health Supervisor.

10 | Emergency Preparedness Plan

TexStar maintains written procedures for:

- Fire evacuation
- Severe weather (tornado shelter procedures)
- Lockdown
- Medical emergency
- Lost camper

Monthly emergency drills are conducted.

Parents will be notified in case of real emergency.

Emergency procedures are posted in designated areas throughout the facility.

11 | Behavior & Discipline

TexStar uses positive discipline strategies.

We do not use corporal punishment.

Zero tolerance for:

- Physical aggression
- Bullying
- Threatening behavior

Three-Strike Policy:

- Verbal warning
- Parent notified / possible early pickup
- Dismissal without refund

TexStar reserves the right to dismiss any camper whose behavior jeopardizes safety.

TexStar reserves the right to place a camper on behavioral probation prior to dismissal.

12 | Dress Code

Campers must wear:

- Athletic clothing
- Closed-toe athletic shoes
- No jewelry

TexStar is not responsible for lost or damaged items.

13 | Outdoor Activity

TexStar provides:

- Indoor air-conditioned facility
- Shaded outdoor activity area
- Water access during outdoor play

Outdoor play is weather-dependent.

14 | Food & Snacks

Parents provide:

- Daily lunch
- Labeled water bottle

TexStar provides:

- Daily snack

TexStar is a nut-aware facility. Parents must notify staff of severe allergies.

15 | Parent Code of Conduct

Parents must maintain respectful behavior toward staff, campers, and other families.

TexStar reserves the right to dismiss families for:

- Threatening behavior
- Safety violations
- Harassment
- Disruptive conduct

16 | Abuse & Neglect Reporting

TexStar staff are mandated reporters under Texas law.

All suspected abuse or neglect will be reported to appropriate authorities as required.

17 | Cameras & Photography

TexStar uses internal security cameras.

Footage is not available for parent viewing.

Photos may be used for TexStar promotional purposes unless written opt-out is provided.

18 | Insurance & Liability

TexStar Summer Day Camp is currently in the application process for a Day Youth Camp permit through DSHS

All campers must have a signed waiver on file.

Program Participation Requirements

TexStar Summer Day Camp operates in structured group rotations within an active athletic environment. Campers must be able to follow directions, remain with their assigned group, and participate safely without dedicated one-on-one support.

We are not equipped to provide individualized aides or specialized behavioral or medical services.

Families whose child requires significant medical, behavioral, or one-on-one support should contact us prior to enrollment to determine program fit.